



P. D. PANDYA MAHILA COMMERCE COLLEGE
Ghodasar-Vatva, Ahmedabad – 382445.

Code of Conduct

The Code of Conduct serves as a guiding framework for students, faculty and staff of P. D. Pandya Mahila Commerce College. It reflects the values of discipline, responsibility, respect and academic integrity which are essential for creating a vibrant and progressive learning environment.

1. General Discipline

- All students, faculty, and staff shall uphold the dignity and reputation of the college.
- Punctuality and regularity in attending classes, lectures, and official events are compulsory.
- College identity cards must be carried at all times within the campus.
- The use of mobile phones is strictly prohibited in classrooms, library, and examination halls unless permitted for academic purposes.

2. Academic Conduct

- Every student shall maintain honesty and integrity in examinations, assignments, and projects.
- Plagiarism, cheating, or unfair means in any academic activity will lead to strict disciplinary action.
- Attendance requirement as per university norms must be fulfilled; short attendance may disqualify students from appearing in examinations.
- Faculty members shall ensure impartiality in teaching, evaluation, and student guidance.

3. Behaviour and Respect

- Respect towards teachers, non-teaching staff, and fellow students is mandatory.

- Use of abusive language, harassment, or discrimination in any form (gender, caste, religion, region, or culture, physical appearance etc.) will not be tolerated.
- Students shall maintain proper decorum during college functions, seminars, and guest lectures.
- Faculty and staff shall act as role models by demonstrating professional ethics and fairness.

4. Dress Code and Decorum

- Students are expected to dress modestly and appropriately, reflecting discipline and cultural values.
- Uniform Dress Code (as and when announced) must be worn on designated days.

5. Campus Property and Cleanliness

- College property including furniture, books, laboratory equipment, and IT resources must be handled with care.
- Littering and damaging college property is prohibited; students are responsible for keeping the campus clean and green.
- Any act of vandalism will result in disciplinary and financial penalty.

6. Use of Technology and Resources

- Internet, library, and laboratory facilities are to be used strictly for academic purposes.
- Misuse of technology (cyber bullying, spreading misinformation, or unethical online activity) will attract disciplinary action.

7. Extracurricular and Co-curricular Participation

- Students are encouraged to actively participate in cultural, NSS, NCC, sports, and extension activities for holistic development.
- Discipline and respect must be maintained during participation in inter-college or university-level events.

8. Anti-Ragging and Safety Measures

- The college follows a zero-tolerance policy against ragging in any form, as per UGC and Gujarat University guidelines.
- Students must immediately report incidents of ragging, harassment, or safety concerns to the concerned authority.
- Safety norms during laboratory work, sports, and excursions must be strictly followed.

9. Professional Ethics for Faculty and Staff

- Faculty must remain committed to academic excellence, impartial guidance, and mentoring of students.
- Confidentiality of student records and personal information must be maintained.
- Staff members must discharge their duties with honesty, punctuality, and dedication.

10. Grievance Redressal

- A formal mechanism exists for addressing student grievances related to academics, examinations, or administrative matters.
- Students are encouraged to approach the Grievance Redressal Cell / Women Development Cell / Anti-Ragging Committee as per the nature of the complaint.

Declaration

By enrolling/employed at P. D. Pandya Mahila Commerce College, every student, faculty, and staff member agree to abide by this Code of Conduct and uphold the values of integrity, discipline, and respect that the institution stands for.